

# CALHOUN ACADEMY

PO Box 526 – St. Matthews, South Carolina 29135

## APPLICATION FOR ADMISSION (Grades 1st - 12th)

Please Print Legibly (This information is used for DIPLOMAS and Permanent Records, so please fill out completely.)

1. I hereby make application for the admission of (Full Legal Name) \_\_\_\_\_  
to Calhoun Academy as a student for the academic year 2025-2026. Name student goes by: \_\_\_\_\_  
Has this student ever attended Calhoun Academy? Yes / No If so, when \_\_\_\_\_

2. Date of Birth \_\_\_\_\_ Home Land Line \_\_\_\_\_ (if applicable)

Mailing Address \_\_\_\_\_  
Number Street City State Zip Code

Attends (or last attended) \_\_\_\_\_

Grade in which now enrolled or just completed \_\_\_\_\_ Grade applying for \_\_\_\_\_

3. Parent/Guardian Name: \_\_\_\_\_ Parent/Guardian Name: \_\_\_\_\_

Addresses: \_\_\_\_\_ Address: \_\_\_\_\_

e-mail: \_\_\_\_\_ e-mail: \_\_\_\_\_

Place of Employment: \_\_\_\_\_ Place of Employment: \_\_\_\_\_

Cell Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Work Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_

4. Has child ever been denied admittance to or been expelled or suspended from a school? \_\_\_\_\_  
If yes, give details: \_\_\_\_\_

*Failure to provide accurate information in this regard, upon discovery by the Academy, shall subject the student to immediate dismissal.*

5. Does child have a serious infectious or communicable disease? Yes / No If yes, give details: \_\_\_\_\_

6. I understand the Academy has the right (1) to determine the class to which my child shall be assigned, (2) to suspend or expel the child for any scholastic or disciplinary reason or cause and the Academy shall be the sole judge of the sufficiency of such reason or cause, (3) to terminate or not renew this contract for conduct considered unbecoming or unacceptable for an Academy student whether at school or away from school, and (4) to accept or not to accept this applicant as a student.

7. Student records will be released to custodial parents(s) upon reasonable request provided all payments are current. Unless permission is given by the custodial parent(s), no information concerning the child will be given to other parties, except as required by law.

8. The custodial parent(s) or guardian and the child will, upon request, appear for a personal interview with an Academy representative before action on this application can be expected.

9. I understand that the Academy has no special classes or programs for learning handicapped/disabled students. Acceptance by the Academy of a child that is disabled or has special learning needs does not bind the Academy to offer special classes or programs to the student.

10. If this application is accepted by The Calhoun Academy, I agree:

- A. To pay as follows:   Either:   Monthly   (June 1, 2025 – May 1, 2026)  
  Quarterly   (June 1, Sept. 1, Dec. 1, 2025 and Mar. 1, 2026)  
  Yearly     (June 1, 2025)

Grades 1 – 6:         \$ 5,904.00   =         \$ 492.00 per month  
   \$ 1,476.00 per quarter

Grades 7 – 12:       \$ 6,084.00   =         \$ 507.00 per month  
   \$ 1,521.00 per quarter

**Application/Book/Technology and Building Fund Fees (as applicable) are in addition to Tuition Fees.**

- B. The Academy reserves the right to charge additional fees for books, field trips, course materials, and for special and extraordinary educational services provided.
- C. In the event that the child is absent by reason of illness, expulsion, or suspension for disciplinary reasons, or for reason other than (D) below, the obligation herein shall continue.
- D. In the event that the child/student is withdrawn from school after the school year has begun, the responsible person shall pay for each day the child has attended on a pro-rated basis in addition to a penalty fee of 25% of the remaining school year’s total tuition. No school records for the child/student shall be released to the responsible party, custodial parent, or another educational institution until the total tuition due, along with the penalty fee, is paid in full.
- E. In the event an enrolled and accepted child/student fails to begin school for the period covered by his or her application, the responsible party shall pay 25% of the full year’s tuition as a penalty fee for breach of contract. No school records for the child/student shall be released to the responsible party, custodial parent, or another educational institution until the penalty fee is paid in full.
- F. All students shall comply with and be subject to the Rules and Regulations set out in The Calhoun Academy Student Handbook for the 2025-2026 school year.
- \_\_\_ G. Tuition payments are due and payable per the contract. All payments ten (10) days past due will be charged a late fee of ten (\$10.00) per child per month. **Final payment must be received by May 10, 2026.** The Academy has the right to dismiss from school any child whose tuition is not paid within thirty (30) days after written notice of non-payment of tuition and fees. The Academy reserves the right to withhold a student’s school records, report card and online access until all tuition and fees are paid in full. The Academy has the additional right to cancel this contract if your account is delinquent after thirty (30) days written notice of non-payment and to institute legal action to collect tuition and fees plus legal costs and reasonable attorney’s fees.
- H. The undersigned parent/guardian of the applicant for acceptance and admission as a student at Calhoun Academy, hereby agrees to indemnify and hold harmless Calhoun Academy, its staff, faculty, Board of Directors, and all employees from any and all liability, occasioned, caused, or attributed to the conduct, either by way of omission or commission, of that parent/ guardian’s child, admitted as a student by means of this contract. This indemnity and hold harmless clause shall apply to any loss occasioned by Calhoun Academy, its staff, faculty, Board of Directors, and/or all employees due to conduct caused by the acts or inaction of the accepted student or his/her parent/guardian in regard to status as a student or athlete at Calhoun Academy.
- I. The school does not assume responsibility for or liability for students who are on campus prior to/after stated school hours as found in the student handbook or who are not under the direct supervision of a coach or advisor during actual practices/games/school activities.
- J. Upon acceptance for admission, this application becomes a binding contract between Calhoun Academy and the responsible party and/or custodial parent. Please note, acceptance for new students is contingent upon receiving official student records from the prior school, which must be requested by Calhoun Academy.

**Please initial item “G” above indicating you have read the payment policy.**

For bookkeeping purposes, please indicate your choice of payment plan: Yearly \_\_\_\_\_ Quarterly \_\_\_\_\_ Monthly \_\_\_\_\_

\_\_\_\_\_  
(Signature of custodial parent)

\_\_\_\_\_  
(Signature of person responsible for this account if other than custodial parent)

COMMENTS: \_\_\_\_\_

Accepted: \_\_\_\_\_ Date: \_\_\_\_\_

For The Calhoun Academy

**Calhoun Academy admits students of any race, color, and National or Ethnic background.**

# CALHOUN ACADEMY

P.O. Box 526, St. Matthews, South Carolina 29135

## Building Fund for Grades 1 – 12

**In addition to tuition, Building Fund must be paid for each student.**

The amount of building fund per student is determined by that student's grade level.

### **Building Fund to be paid:**

**Students entering 1<sup>st</sup> grade through 6<sup>th</sup> grade ...: \$ 500.00**

**Students entering 7<sup>th</sup> grade through 12<sup>th</sup> grade.: \$ 400.00**

*Maximum of \$1,200 per family/household regardless of the number of children that family enrolls at Calhoun Academy*

All new students entering Grades 1 - 12, including those who attended Kindergarten at Calhoun Academy, will pay a \$100 Application Fee. That \$100 is the first payment toward the Building Fund for a student.

In addition, students entering grades 1<sup>st</sup> – 10<sup>th</sup> will pay an additional \$25 per quarter or \$100 per year until paid in full.

Students entering 11<sup>th</sup> grade will pay an additional \$37.50 per quarter or \$150 per school year for the next two years. In total, \$400 will be paid for that student by the end of their senior year at Calhoun Academy.

Students entering 12<sup>th</sup> grade will pay an additional \$75.00 per quarter or \$300 during their senior year. In total, \$400 will be paid for that student by the end of their senior year.

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Payments will be made as follows:

**\$100.00 at time of application (date) \_\_\_\_\_**

Grades 1 – 10: an additional - \$ 25.00 per quarter until paid in full beginning with the first year of enrollment

Grade 11: an additional - \$ 37.50 per quarter for two years beginning with the first year of enrollment

Grade 12: an additional - \$ 75.00 per quarter for one year beginning with the first year of enrollment

**Quarterly Payments are due: - June 1, 2025  
September 1, 2025  
December 1, 2025  
March 1, 2026**

**If paying annually, the payment is due on June 1, 2025**

\_\_\_\_\_  
(Student)

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Signature of Parent/Guardian)

***Building Fund Payments are Non-Refundable***

**CALHOUN ACADEMY**  
**PO Box 526 – St. Matthews, South Carolina 29135**  
**Office: 803-874-2734 Fax: 803-655-5096**

**REQUEST FOR TRANSCRIPT**

Please send to us a complete transcript for the following student who has enrolled at Calhoun Academy.

Student \_\_\_\_\_ Grade completed /Grade currently enrolled \_\_\_\_\_

Date of Birth \_\_\_\_\_ School last attended \_\_\_\_\_

**Please include the following:**

- Immunization
- Complete grades including present grading period (please give numerical grades)
- Key to your grading system
- Date of entrance and withdrawal
- Standardized test scores
- Attendance record
- Psychological report (if applicable)
- Discipline record

**THANK YOU FOR YOUR ASSISTANCE**

\_\_\_\_\_  
Signature of School Official

\_\_\_\_\_  
Date

**I give my permission for the release of all school records for the student named above.**

\_\_\_\_\_  
Parent/ Guardian Signature

\_\_\_\_\_  
Date

## **Tuition Payment Schedule for Grades 1 - 12**

*(Tuition may be paid Yearly, Quarterly, or Monthly)*

Yearly payment due June 1, 2025    \$ 5,904.00 (Grades 1-6)    or    \$ 6,084.00 (Grades 7 -12)

Quarterly payments due as follows:    \$ 1,476.00 (Grades 1-6)    or    \$ 1,521.00 (Grades 7 -12)

Quarterly payment due:    June 1, 2025  
  September 1, 2025  
  December 1, 2025  
  March 1, 2026

Monthly payments due as follows:    \$ 492.00 (Grades 1-6)    or    \$ 507.00 (Grades 7 -12)

Monthly payments due the 1<sup>st</sup> day of each month June 1, 2025-May 1, 2026

***Please note: June, July and August tuition is due BEFORE Book Day.***

## **Building Fund Payment Schedule**

The amount of **Building Fund** per student is determined by that student's grade level.

### **2025-2026 for new students:**

**Entering 1st grade through 6th grade    \$ 500.00**

**Entering 7th grade through 12th grade    \$ 400.00**

*No family will be required to pay over \$ 1,200.00 for the Building Fund regardless of the number of children that family enrolls at Calhoun Academy.*

### **Building Fund Fees will be paid as follows:**

\$ 100.00 (a one-time Application Fee upon entering Grades 1 - 12)

**Grades 1 - 10:**    an additional \$ 25.00 per quarter until paid in full beginning with the first year of enrollment

**Grade 11:**    an additional \$ 37.50 per quarter for two years beginning with the first year of enrollment

**Grade 12:**    an additional \$ 75.00 per quarter for one year beginning with the first year of enrollment

### **Please Note:**

Building Fund payments may be paid yearly on June 1, 2025 or

Quarterly on June 1, September 1, December 1, 2025, and March 1, 2026

*Building Fund Payments Are Non-Refundable.*

**For contracts or other information, please call the school office at 874-2734 or write to the above address.**

***Calhoun Academy admits students of any race, color, and National or Ethnic background.***